

MINUTES OF THE



**BOARD OF TRUSTEES
REGULAR BOARD MEETING
April 27, 2022**

Paul Travis called the regular board meeting of the Bay County Library System Board of Trustees to order at 5:30 p.m. on April 27, 2022. The meeting was held in the Kantzler Community Room at the Alice and Jack Wirt Public Library, 500 Center Avenue, Bay City Michigan 48708.

The Pledge of Allegiance was recited.

Roll Call: Sue Blondin, Don Carlyon, Anne Harris, Mary Herr and Paul Travis

Board Members Absent:

Others Present: Trish Burns, Kevin Ayala, and Jolene Faber

ADDITIONAL AGENDA ITEMS - No additional agenda items.

MINUTES

Motion by S. Blondin, seconded by M. Herr, to approve the minutes of the March 23, 2022, regular board meeting. Motion carried.

BILLS PAYABLE

S. Blondin reported that nothing stood out to her in the bills payable to question; standard bills for the month.

Motion by S. Blondin, seconded by M. Herr, to approve the bills payable as presented. Motion carried.

PENAL FINE REPORT

K. Ayala reported March penal fines came in at \$9,095.15 which is the lowest to date but in the first three months, we have brought in \$42,359.59 which is ahead of budget by \$6,359.59 so if the trend continues we should have a good year.

FINANCIAL REPORT

K. Ayala reported revenues for March were \$1,600,089.20 with the majority coming from property tax revenues; the bulk of our property tax revenue is in and final payout will be in June. Still doing very well with our 'Other Revenue' line item from donations and grants.

Nothing to point out when it comes to expenses. With the warmer weather, we are starting to take care of some building projects and repairs. Will see some bigger expenses in the coming month but that is routine with the updating and upgrading we are doing. Getting ready to go into Summer Reading Program so making final purchases for gift cards and prizes.

Motion by A. Harris, seconded by D. Carlyon, to receive the Penal Fine and Financial Reports as presented. Motion carried.

ADMINISTRATION REPORT –

We are starting our year-long wellbeing program for BCLS staff. On May 2nd a facilitator will come in to speak about how to handle stress, how to promote civility and how to better take care of themselves or others. Throughout the year, there will be virtual options, face to face options, articles to read, and email hacks for feeling good, struggling well, and functioning effectively.

We will have a security guard at Wirt this summer after not having one for the past two years because of low foot traffic due to Covid. With the increase in foot traffic we are seeing, it was decided to have one for the summer.

Give Local is on Tuesday May 3rd and this is the fifth year we are participating; the board is encouraged to make a donation.

We have two author visits coming; May 2nd will be Michigan Notable Author Sarah Jeng and May 17th will be New York Times bestselling author Angeline Boulley. Angeline Boulley's visit is courtesy of the Friends and should have a good turnout with the popularity of her book "Firekeeper's Daughter".

In person children's programming has started and has had a tremendous response from patrons. Wait lists are full and patrons have expressed how happy they are to be back for in person storytimes.

The packet includes an article discussing the most recent ALA poll on public opinion on book banning efforts. The majority of Americans do not want books banned.

-M. Herr brought up an issue that was posted on a Bay County social media page about book banning; the board discussed the issue and T. Burns stated she has not been contacted by the individual but the library will continue to monitor the issue.

-S. Blondin asked about having the security guard and the reason for needing one. T. Burns and K. Ayala explained there hasn't yet been any major incidences and it is more of a deterrent for individuals to behave.

Motion by S. Blondin, seconded by A. Harris, to receive the Administration Report as presented. Motion carried.

OPEN TO THE PUBLIC

None

CORRESPONDENCE

A. Thank You letter

B. National Library Week – How patrons connect to their library responses

COMMITTEE REPORTS

A. Finance Committee – No meeting

B. Personnel Committee - No meeting

UNFINISHED BUSINESS

There was no unfinished business to discuss.

NEW BUSINESS

Lost & Damaged Materials Policy – No longer correct since we have gone fine free so the policy has been updated to reflect that in addition to adding that replacement costs for anything other than books is the full price of replacement.

Motion by S. Blondin, seconded by A. Harris, to approve the Lost & Damaged Materials Policy. Motion carried.

Community Foundation Spendable Amounts – Proposing that we keep \$7,500 in as spendable for the Bay County Designated Fund and proposing to keep \$5,000 as spendable for the Walter Vaughn Memorial Library Designated Fund and move the remaining monies back to the endowment to grow the fund. We do not have any plans this year for the spendable money.

Motion by A. Harris, seconded by D. Carlyon, to approve the Community Foundation Spendable Amounts. Motion carried.

OPEN TO THE PUBLIC

No Public

CLOSED SESSION

ANNOUNCEMENTS

P. Travis commented on Kirsten's report where she mentions that our Clifford program had a huge impact on a child with autism with the mother stating it was the most positive social interaction her child had ever experienced. The library should be proud to have an impact like that with our programming.

D. Carlyon shared a personal achievement of not missing a commencement at Delta College since 1961 and shared several thoughtful quotes.

ADJOURNMENT

Motion by S. Blondin, seconded by M. Herr, to adjourn the meeting at 6:20 p.m. Motion carried.

Sue Blondin
Secretary/Treasurer

Jolene Faber
Recording Secretary