

MINUTES OF THE



**BOARD OF TRUSTEES
REGULAR BOARD MEETING
June 28, 2023**

Paul Travis called the regular board meeting of the Bay County Library System Board of Trustees to order at 5:33 p.m. on June 28, 2023. The meeting was held in the Kantzler Community Room at the Alice and Jack Wirt Public Library, 500 Center Avenue, Bay City Michigan 48708.

The Pledge of Allegiance was recited.

Roll Call: Sue Blondin, Don Carlyon, Anne Harris, Mary Herr and Paul Travis

Board Members Absent:

Others Present: Trish Burns, Kevin Ayala and Jolene Faber

STAFF GREETING: Walt Peglow- Technology Supervisor. Walt takes care of the computers at all the branches maintaining, installing, and updating them for both staff and the public. He also maintains the networks, wi-fi, phone systems and security cameras. Along with those tasks, Walt takes care of the Horizon program for staff. Currently, he runs a program called “Wednesdays with Walt” where patrons can set up an appointment with him with technology help and questions; it has been very popular.

ADDITIONAL AGENDA ITEMS: No Additional Agenda Items

MINUTES – May 24, 2023 (Approve)

Motion by A. Harris, seconded by M. Herr, to approve the minutes of the May 24th, 2023 regular board meeting. Motion carried.

BILLS PAYABLE

M. Herr asked about the charge from CTS Companies and K. Ayala explained it was our monthly phone bill. She also asked about the bill from Interstate Battery. Interstate Battery provides batteries used for backup on our technology systems; sometimes they need to be replaced when they no longer will hold their charge.

Motion by S. Blondin, seconded by M. Herr, to approve the bills payable for the month of May 2023. Motion carried.

PENAL FINE REPORT

K. Ayala reported May penal fines came in at \$17,303.21. The first five months’ penal fines are totaling \$86,540.21 which is approximately 21 thousand over budget so we are off to a great start and hopefully trend continues.

FINANCIAL REPORT

K. Ayala reported revenue for May was \$370,529.25 with another 107 thousand in Property Tax Revenue. We received \$203,055.28 from our Local Community Stabilization Share which replaced Personal Property taxes. Another revenue item to point out is our Interest on Investments; we are receiving good interest on our money in our investment pool.

Expenses for May included an unexpected replacement of one A/C unit at Auburn; with the revenue coming in there is money to cover it without an issue. All other expenses were routine.

Motion by A. Harris, seconded by M. Herr, to receive the May 2023 Penal Fine and Financial Reports as presented. Motion carried.

ADMINISTRATION REPORT

Happy to report that Summer Reading Program is going crazy busy this year. Lots of good PR and more outreach from the staff is helping to contribute to the high numbers.

Meet Up, Eat Up and Read Up, where the kids come in and get free lunches through a state program and a free book from the library and then stay for the program that follows lunch, has been very popular resulting in expanding to twice a week at both Wirt and Sage.

Anne Harris will be leaving the board after starting in 2013; she will be missed by all. A new board member will be starting in July, Douglas Stone.

Motion by A. Harris, seconded by M. Herr, to receive the Administration Report as presented. Motion carried.

CORRESPONDENCE

No Correspondence.

COMMITTEE REPORTS

A. Finance Committee – No meeting.

B. Personnel Committee - Director Evaluations: The board is unanimously delighted with the work the Director is doing; keep up the good work.

NEW BUSINESS

Petitioning Policy – This policy is being updated; there was no incident that prompted the changes. Main changes to policy include adding verbiage of only allowing the petitioning activity to happen outside of the building and adding a sentence explaining petitioners violating any of the rules will be asked to leave after being asked by staff to comply.

Motion by S. Blondin, seconded by M. Herr, to accept the changes as presented. Motion carried.

CLOSED SESSION – No closed session.

ANNOUNCEMENTS

The board shared their appreciation to Anne Harris for 10 years on the board with a lovely gift and D. Carlyon shared some thoughtful quotes.

ADJOURNMENT

Motion by M. Herr seconded by A. Harris, to adjourn the meeting at 6:13 p.m. Motion carried.

Sue Blondin
Secretary/Treasurer

Jolene Faber
Recording Secretary