

RBdigital User Guide

Overview

The Bay County Library System offers downloadable magazines through the **RBdigital** magazine service. These magazines can be viewed online or through the **RBdigital** mobile app on a compatible device such as an iPad or Android tablet.

Collection Basics

- Popular magazine titles are available on a number of subjects
- Multiple users may have the same title at the same time
- Magazines have no due date
- **RBdigital** mobile apps are available through the Apple and Google Play app stores
- Accounts must first be set up online prior to accessing the magazines through the **RBdigital** mobile app

What is Required to Download a Magazine?

- A Bay County Library System card in good standing and a computer, or compatible smartphone or tablet device to view digital magazines

Steps for Accessing Digital Magazines

1. Go to: www.baycountylibrary.org/services/eresources
2. Select **RBdigital** from the eResources page
3. Select "Create New Account" in the top right hand corner
4. Login with your Bay County Library System card number and select "Next"
5. Enter your name and email address and create a password
6. Select "Create Account" and once your account is created, you will get an email confirmation
7. Search for and select the issue you wish to add to your collection
8. Select "Checkout" and follow the prompts on the screen
9. To view your titles, select "My Collection" in the top right hand corner
10. You will then be taken to your collection, which includes the issue you just selected
 - Your collection will continue to grow as you select new titles
 - You can also remove items from your collection
11. Click on the cover of the issue you selected to view it online
 - You may also download the **RBdigital** app on an iPad or Android tablet after following the steps above, where you can read titles in your collection