



**BOARD OF TRUSTEES  
REGULAR BOARD MEETING**

**January 22, 2025**

**5:30 P.M.**

**Kantzler Community Room  
Alice and Jack Wirt Public Library  
500 Center Avenue, Bay City MI 48708**

**AGENDA**

**I. Call to Order – *Paul Travis – Chairperson***

**II. Pledge of Allegiance**

**III. Roll Call**

**Staff Greeting – Miranda Lentz: Children’s Library Assistant- Auburn Branch**

**IV. Additional Agenda Items**

**V. Public Comments**

A person requesting to address the Board will be allowed up to five (5) minutes per meeting. This time allowance may change based on the number of people wishing to make comment.

**VI. Minutes**

- A. December 18, 2024 Regular Meeting Minutes – **(Approve)**
- B. December 18, 2024 Annual Meeting Minutes – **(Approve)**

**VII. Bills Payable – (Approve)**

**VIII. Financial Reports**

- A. Penal Fine Report – **(Receive)**
- B. Financial Report – **(Receive)**

**IX. Administration Report**

- A. Administration Report – **(Receive)**

**X. Correspondence**

**XI. CLOSED SESSION – (to consider matters exempt from disclosure under statute (as provided for under PA 267 of 1976))**

**XII. Committee Reports**

- A. Finance Committee
- B. Personnel Committee

**XIII. Unfinished Business –No Unfinished Business**

**XIV. New Business**

- A. Earned Sick Time Policy (**Approve**)

**XV. Announcements**

**XVI. Other**

**XVII. Adjourn**

- **INFORMATION ITEMS**
- Fourth Quarter Patron Statistics
- Circulation Report
- Managing Librarian Reports
- Monthly Program Statistics/Year To Date Program Statistics
- Monthly Visitor Total
- Monthly Volunteer Hours