



**BOARD OF TRUSTEES  
REGULAR BOARD MEETING**

**May 28, 2025**

**5:30 P.M.**

**Community Room**

**Bay County Library System - Sage Branch  
100 E. Midland Street, Bay City MI 48706**

**AGENDA**

**I. Call to Order – *Paul Travis – Chairperson***

**II. Pledge of Allegiance**

**III. Roll Call**

**Staff Greeting – Ricarda Facundo – Circulation Supervisor – Sage Branch**

**IV. Additional Agenda Items**

**V. Public Comments**

A person requesting to address the Board will be allowed up to five (5) minutes per meeting. This time allowance may change based on the number of people wishing to make comment.

**VI. Minutes**

A. April 23, 2025 Regular Meeting Minutes – **(Approve)**

**VII. Bills Payable – (Approve)**

**VIII. Financial Reports**

A. Penal Fine Report – **(Receive)** (will be handed out at meeting)

B. Financial Report – **(Receive)**

C. **(NEW)** April to April Comparison – **(Informational)**

**IX. Administration Report**

A. Administration Report – **(Receive)**

**X. Correspondence**

**XI. CLOSED SESSION – (to consider matters exempt from disclosure under statute (as provided for under PA 267 of 1976))**

**XII. Committee Reports**

- A. Finance Committee
- B. Personnel Committee

**XIII. Unfinished Business**

- A. Revised AI Policy (**Approve**)

**XIV. New Business**

- A. New Director Search - Discussion

**XV. Announcements**

**XVI. Other**

**XVII. Adjourn**

- **INFORMATION ITEMS**

- Circulation Report
- Managing Librarian Reports
- Monthly Program Statistics/Year To Date Program Statistics
- Monthly Visitor Total
- Monthly Volunteer Hours