



**BOARD OF TRUSTEES  
REGULAR BOARD MEETING**

**June 25, 2025**

**5:30 P.M.**

**Kantzler Community Room  
Alice and Jack Wirt Public Library  
500 Center Avenue, Bay City MI 48708**

**AGENDA**

**I. Call to Order – *Paul Travis – Chairperson***

**II. Pledge of Allegiance**

**III. Roll Call**

**Staff Greeting – Kirsten Wellnitz – Managing Librarian – Wirt Branch**

**IV. Additional Agenda Items**

**V. Public Comments**

A person requesting to address the Board will be allowed up to five (5) minutes per meeting. This time allowance may change based on the number of people wishing to make comment.

**VI. Minutes**

A. May 28, 2025 Regular Meeting Minutes – **(Approve)**

**VII. Bills Payable – (Approve)**

**VIII. Financial Reports**

A. Penal Fine Report – **(Receive)**

B. Financial Report – **(Receive)**

C. **(NEW)** May to May Comparison – **(Informational)**-will be handed out at meeting)

**IX. Administration Report**

A. Administration Report – **(Receive)**

**X. Correspondence**

A. Positive Feedback Email

**XI. CLOSED SESSION – (to consider matters exempt from disclosure under statute (as provided for under PA 267 of 1976)**

**XII. Committee Reports**

- A. Finance Committee
- B. Personnel Committee

**XIII. Unfinished Business**

- A. Director Search (Handouts at meeting)

**XIV. New Business**

- A. Code of Conduct Policy

**XV. Announcements**

**XVI. Other**

**XVII. Adjourn**

- **INFORMATION ITEMS**

- Circulation Report
- Managing Librarian Reports
- Monthly Program Statistics/Year To Date Program Statistics
- Monthly Visitor Total
- Monthly Volunteer Hours