



**BOARD OF TRUSTEES
REGULAR BOARD MEETING**

November 16, 2022

5:30 P.M.

Board Room

**Alice and Jack Wirt Public Library
500 Center Avenue, Bay City MI 48708**

AGENDA

I. Call to Order – *Paul Travis – Chairperson*

II. Pledge of Allegiance

III. Roll Call

Staff Greeting – Kristin Madaj – Marketing Manager Alice and Jack Wirt Branch

IV. Additional Agenda Items

Minutes

A. October 26, 2022 – Regular Board Meeting – **(Approve)**

V. Bills Payable – (Approve)

VI. Financial Reports

A. October Penal Fine Report – **(Not available for Board Packet at time of agenda)**

B. October Financial Report – **(Receive)**

VII. Administration Report

A. Administration Report – **(Receive)**

VIII. Open to the Public – (Please state name and address)

A person requesting to address the Board will be allowed up to three (3) minutes per meeting. This time allowance may change based on the number of people wishing to make comment.

IX. Correspondence

X. Committee Reports

A. Finance Committee

2023 Budget – Approve

B. Personnel Committee

XI. Unfinished Business

XII. New Business

- A. Fire Evacuation Policy
- B. Bomb Threat Policy & Procedures
- C. Alternative Proposed Board Meeting Agenda

XIII. Open to the Public - (Please state name and address)

A person requesting to address the Board will be allowed up to three (3) minutes per meeting. This time allowance may change based on the number of people wishing to make comment.

XIV. CLOSED SESSION - (to consider matters exempt from disclosure under statute (as provided for under PA 267 of 1976))

XV. Announcements

XVI. Other

XVII. Adjourn

- **INFORMATION ITEMS**
- Circulation Report
- Managing Librarian Reports
- Monthly Program Statistics/Year To Date Program Statistics
- Monthly Visitor Total
- Monthly Volunteer Hours