



**BOARD OF TRUSTEES
REGULAR BOARD MEETING**

November 19, 2025

5:30 P.M.

**Kantzler Community Room
Alice and Jack Wirt Public Library
500 Center Avenue, Bay City MI 48708**

AGENDA

I. Call to Order – *Paul Travis – Chairperson*

II. Pledge of Allegiance

III. Roll Call

Staff Greeting – Amy Churchill – Managing Librarian Wirt Branch

IV. Additional Agenda Items

V. Public Comments

A person requesting to address the Board will be allowed up to five (5) minutes per meeting. This time allowance may change based on the number of people wishing to make comment.

VI. Minutes

A. October 22, 2025 Regular Meeting Minutes – **(Approve)**

VII. Bills Payable – (Approve)

VIII. Financial Reports

A. Penal Fine Report – **(Receive)** (will be handed out at meeting)

B. Financial Report – **(Receive)**

C. October to October Comparison – **(Informational)**

IX. Administration Report

A. Administrative Report **(Receive)**

X. Correspondence –No Correspondence

XI. CLOSED SESSION – (to consider matters exempt from disclosure under statute (as provided for under PA 267 of 1976)

XII. Committee Reports

- A. Finance Committee
2026 Budget **(Approve)**
- B. Personnel Committee

XIII. Unfinished Business

- A. Code of Conduct Policy - Discussion
 - 1. Policy Updated 7/28/21
 - 2. Policy Updated 9/24/25

XIV. New Business

- A. Delivery Van Purchase **(Approve)**

XV. Announcements

XVI. Other

XVII. Adjourn

- **INFORMATION ITEMS**
- Circulation Report
- Managing Librarian Reports
- Monthly Program Statistics/Year To Date Program Statistics
- Monthly Visitor Total
- Monthly Volunteer Hours