

MINUTES OF THE



BOARD OF TRUSTEES REGULAR BOARD MEETING July 23, 2025

Paul Travis called the regular board meeting of the Bay County Library System Board of Trustees to order at 5:30 p.m. on July 23, 2025. The meeting was held in the Kantzler Community Room at the Alice and Jack Wirt Public Library, 500 Center Avenue, Bay City Michigan 48708.

Roll Call: Sherry Bledsoe, Mary Herr, Charlie Parke, Doug Stone, Paul Travis

Board Members Absent:

Others Present: Kevin Ayala, and Jolene Faber

STAFF GREETING: No Staff Greeting.

ADDITIONAL AGENDA ITEMS: No additional agenda items.

PUBLIC COMMENTS: No Public Input

REGULAR MINUTES – June 25, 2025 (**Approve**)

Motion by C. Parke, seconded by D. Stone to approve the minutes of the June 23, 2025 regular board meeting. Motion Carried.

BILLS PAYABLE

K. Ayala reported that the bills payable for the month of June included a significant charge from Gateway Refrigeration which was for the Chiller Condenser replacement at the Pinconning Branch; he also pointed out it came in under budget.

K. Ayala explained the charge for Midwest Tape (Hoopla audiobooks, ebooks etc.) is frontloaded on our account so we pay Midwest Tape and they draw down from the account monthly as patrons use that service.

M. Herr asked what the charge from Swordsmanship Museum was for. K. Ayala explained it was for programs held at both Sage and Wirt.

Motion by S. Bledsoe, seconded by C. Parke, to approve the bills payable for the month of June 2025. Motion carried.

PENAL FINE REPORT

K. Ayala reported June penal fines came in at \$19,144.56. The first six months of the year brings our total to \$118,035.18 which is roughly ten thousand ahead of budget; so far good for the first half of the year.

FINANCIAL REPORT

K. Ayala reported revenue for June was \$44,732.54 with the majority coming from Interest on Investments and Donations. We have all our Property Tax revenue in which is the bulk of our revenue budget. Revenue is coming in good and slightly more than budgeted.

On the expense side, K. Ayala commented that everything is coming in as anticipated with no areas of concern.

Motion by C. Parke seconded by M. Herr, to receive the June 2025 Penal Fine and Financial Reports as presented. Motion carried.

ADMINISTRATION REPORT

No Administration report.

CORRESPONDENCE – Thank you from Sue Blondin.

COMMITTEE REPORTS

A. Finance Committee – No meeting.

B. Personnel Committee - Director Recommendation

The Personnel Committee would like to go forward with hiring Kirsten Wellnitz as Director.

Voice vote all in favor. No opposed.

UNFINISHED BUSINESS

No Unfinished Business.

NEW BUSINESS

No New Business.

ANNOUNCEMENTS

No Announcements.

ADJOURNMENT

Motion by M. Herr seconded by D. Stone, to adjourn the meeting at 5:45 p.m. Motion carried.

Mary Herr
Secretary/Treasurer

Jolene Faber,
Recording Secretary